

SSHS Music Boosters Meeting Minutes

DATE/TIME	September 18, 2017 6:09-7:28 pm	
DATE ISSUED	September 20, 2017	
RECORDED BY	Ann Little, Secretary	
PLACE	Orchestra room at SSHS	
SUBJECT	Monthly board meeting	
PARTICIPANTS:		
Michael Morter – President Sarah Cutler – Treasurer Jodi Trammell – Assistant Treasurer Ann Little – Secretary	Kristen Klay – Band representative Hilory McIntyre – Orchestra representative Nomi Pearce – Choir representative Will McLean – Choir director Jenna Hernandez – Choir director Damian Berdakin – Orchestra director Charissa Leggitt – guest Susan McLaughlin - guest	
ABSENT:		
Pam Triplett – Vice President Ben Stokes – Band director		
MINUTES:		
Action items appear in red print. Consensus appears in blue print		
HANDOUTS: EPO information sheet		
Call to order/ minutes vote Michael Morter	Approval of minutes – Moved by Hilory McIntyre, seconded by Nomi Pearce. Minutes adopted	

<p>Treasurer's report Sarah Cutler Jodi Trammell</p>	<p>Sarah Cutler and Jodi Trammell met with Shelaswau Crier and Miranda Curliss to get up to speed on the accounts. They are putting in data from QuickBooks (QB) and applying monies to student accounts. Sarah spoke to the CHARMS representative to learn more about the program. The accounts are getting up to date, but are not quite complete. Jodi is working with QB and Sarah is taking care of the backlog. Affinipay (online payment through CHARMS) has not been recorded fully, due to questions about fees.</p> <p>Miranda Curliss has done the taxes the past two years, but there was an error somewhere for last year and they are seeking help with the fix.</p> <p>Charissa Leggitt will ask her father, who is a retired CPA, to help with the taxes.</p> <p>Ann Little to get Affinipay info to Sarah and Jodi.</p>
<p>Director's reports Will McLean Damian Berdakin</p>	<ul style="list-style-type: none"> • Band – Will McLean reports Ben Stokes is sick - band has about 160 kids signed up. • Choir –Will McLean reports choir is busy, will finalize spring Chicago trip tomorrow (September 19, 2017). Chamber men's group has been fitted for their new tuxes. The program has about 154 boys, 200 girls, plus 40 in theory and 16 in Southernaires. • Damian – Damian Berdakin reports orchestra is busy. The program has 168 students, which is the largest in the district. OMEA invited the orchestra to perform in January; this may be an overnight trip in Eugene. He is also teaching the IB Music class and it is going well.

<p>Music Day Charissa Leggitt</p>	<p>Music Day was September 9, 2017. On Start-up day August 16, 2017 there were tables to recruit parents for Music Day. An email also went out to get volunteers and a link for background checks. This helped get people involved. It was helpful to have program reps reach out to parents to get adult drivers. The event went smoothly. About \$16,100 was raised. Money is still getting mailed in too. There were can and bottle donations that amounted to about \$400 (still coming in) The maps still need reviewing so for next year, some routes can be adjusted. A suggestion for next year: A way to include the younger students was a possible car wash?</p> <p>Charissa Leggitt will organize thank you cards and emails to volunteers and large donors. Susan McLauchlin will help create thank you cards by the end of next week.</p>
<p>SSHS Music Booster Website Will McLean Damian Berdakin</p>	<p>A new website is needed for the boosters as the old one is not updated and we don't have rights to the website any more. Square Space or WordPress may be a good option.</p> <p>Michael Morter will ask parents at Upbeat for assistance.</p>
<p>EPO (Electronic Payments of Oregon) Jed Leeper</p>	<p>Electronic Payments enables merchants to process all major credit cards (Visa®, MasterCard®, American Express®, Discover® Network, JCB®, Diner's Club®) Debit/ATM cards, fleet cards (Wright Express®, Voyager®, FuelMan®), gift and loyalty cards, and EBT state and government cards through any processing system. The partner referral program generates funds for SSHS Music Boosters. Businesses opting to utilize this program will see 50% of their processing fees (donated by EPO) go directly to the Music Boosters.</p> <p>Jed Leeper to talk to parents at Upbeat to inform business owners about this opportunity.</p>
<p>NEXT MEETING</p>	<p>October 16, 2017 6:30 pm in the SSHS choir room</p>