

SSHS Music Boosters Meeting Minutes

DATE/TIME	October 16, 2017 6:35-7:50 pm	
DATE ISSUED	October 17, 2017	
RECORDED BY	Ann Little, Secretary	
PLACE	Choir room at SSHS	
SUBJECT	Monthly board meeting	
PARTICIPANTS:		
	Pam Triplett – Vice President Sarah Cutler – Treasurer Ann Little – Secretary	Hilory McIntyre – Orchestra representative Nomi Pearce – Choir representative Ben Stokes – Band director Will McLean – Choir director Jenna Hernandez – Choir director Damian Berdakin – Orchestra director Michelle Bertholf- guest Susan McLauchlin - guest
ABSENT:		
	Michael Morter –President Jodi Trammell – Assistant Treasurer Kristen Klay – Band representative	
MINUTES:		
Action items appear in red print. Consensus appears in blue print		
HANDOUTS:		
Call to order/ minutes vote Pam Triplett	Approval of minutes – Moved by Sarah Cutler, seconded by Hilory McIntyre. Minutes adopted	

<p>Director's reports Damian Berdakin Ben Stokes Jenna Hernandez Will McLean</p>	<ul style="list-style-type: none"> • Orchestra – Concert is October 26th 7:30. Damian is working on an overnight retreat in February 2017 for his students, possible in West Salem. They are working on the OMEA performances. They have had some holiday music requests for small groups-it seems like a good experience for students. • Band –The year is going well so far. The football season is almost finished. The next regular season game is next week, then possibly playoffs. A combined department tailgate November 3rd will be a program builder. T-shirts for the students, food and fun. The fall concert is November 8th 7:30. • Choir – Women's choir had a fall bonding event. The Spring Chicago trip details are close to being complete; the price will be \$1675/each student. November 2nd will be the first payment due date. Choir robes need alterations – Nomi Pearce found 7 volunteers to help. Still need help with old trophies being hauled out of the basement and help repairing shelves for storage. • Will McLean on the new bond board. Possibility of a new music wing and performing center. Future agenda item: Boosters role in advocating for music programs. Will to let the boosters know what is needed.
<p>Treasurer's report Sarah Cutler</p>	<p>Still getting caught up. Spreadsheets have been created to help in sifting through student accounts. Miranda Curliss has spent hours assisting. Data entry is still taking the most time. Possible data entry party where board members help enter data to save time. Sarah to discuss with Jodi and let the board know.</p> <p>Delay due to students who got stuck in the rollover of CHARMS. Question of the role of program reps, and positions vs bylaws definitions. Perhaps 1st CHARMS gets rectified, then 2nd review bylaws and 3rd make any changes to position definitions and policies to support new roles. Also-Check students in the beginning and end of school year into CHARMS. Tax Issues- 1) A mistake was made in past tax return which will cost us \$1500 to the IRS 2) Our current taxes are due in February 2018, we are looking to hire a tax consultant from here on in.</p>

<p>Wreath Sales Michelle Bertholf</p>	<p>Both Michael Morter and Michelle Bertholf are heading up the wreath and poinsettia sales. Hoping to begin October 23rd, 2017 and possibly deliver November 29th (before the high school musical opens). Dates still being confirmed. Suggested that Michael make a video that directors could show in the classrooms and be sent to parents giving info. Also suggested to have an info table at the concerts.</p>
<p>EPO (Electronic Payments of Oregon) Will McLean</p>	<p>Electronic Payments enables merchants to process all major credit cards (Visa®, MasterCard®, American Express®, Discover® Network, JCB®, Diner's Club®) Debit/ATM cards, fleet cards (Wright Express®, Voyager®, FuelMan®), gift and loyalty cards, and EBT state and government cards through any processing system.</p> <p>The partner referral program generates funds for SSHS Music Boosters. Businesses opting to utilize this program will see 50% of their processing fees (donated by EPO) go directly to the Music Boosters.</p> <p>Possible sponsors are: Eye Care Physicians and La Margarita. Jed Leeper to talk to these businesses further.</p> <p>Will McLean to send EPO ask letter to the board.</p>
<p>NEXT MEETING</p>	<p>November 27, 2017 6:30 pm in the SSHS choir room</p>