

SSHS Music Boosters Meeting Minutes

DATE/TIME	November 12, 2018 6:39-8:00 pm	
DATE ISSUED	November 16, 2018	
RECORDED BY	Ann Little, Secretary	
PLACE	SSHS choir room	
SUBJECT	Monthly board meeting	
PARTICIPANTS:		
Sarah Cutler – Treasurer Jodi Trammell – Assistant Treasurer Ann Little – Secretary Hilory McIntyre– Choir representative Kari Clawson – Band representative Terri Crall - Guest		Ben Stokes – Band director Damian Berdakin – Orchestra director Will McLean – Choir director
ABSENT:		
Michael Morter – President Pam Triplett – Vice President		Jenna Hernandez –Choir director
MINUTES:		
Action items appear in red print. Consensus appears in blue print		
Call to order/ minutes vote	Ann Little called the meeting to order at 6:39 pm. Motion to approve the October minutes by Kari Clawson and seconded by Ann Little. October minutes adopted.	

<p>Director's reports Ben Stokes Will McLean Damian Berdakin</p>	<ul style="list-style-type: none"> • Band – Marching band has ended, it was a good season. The fall concert went well also. They are now gearing up for the Festival of Lights Parade in Keizer December 8th. The winter concert is December 20th. The upcoming trip planning is progressing forward. The Chipotle fundraiser brought in about \$200. • Choir – Will McLean and Jenna Hernandez are back to their regular teaching load now (they were helping Sprague choir out while the director was dealing with the loss of his son). \$102 was raised at the fall concert for the Sprague family. South's choir excursions went well at OSU and St Mary's. The winter concert is December 12th 7:00 pm at Hudson Hall at Willamette University. This is because South Drama is performing A Christmas Carol on the Rose Theatre stage. The Willamette rental fees are still unclear. Will McLean will get back to Ann Little regarding ticket sales for the concert. • Orchestra – School year is going well. The winter concert is December 19th and the Symphony will perform with the band on December 20th. The trip planning is progressing and the 2nd payment is due. Festivals are coming up. Wednesday November 14th, 2018 the conductor who wrote their OMEA piece will work with the students. Damian to work on getting an orchestra representative.
<p>Wreath fundraiser Jodi Trammell</p>	<p>There were 612 items ordered, raising a total of \$10,398. \$4891.50 goes directly to student accounts. Last year we raised \$15,746.50 with \$7525 to student accounts.</p>
<p>Pie fundraiser Sarah Cutler</p>	<p>About \$29,000 was raised, \$10,309 to student accounts. Pie pick up is Wednesday November 13, 2018.</p>
<p>Chocolate fundraiser update Ann Little</p>	<p>Discussion about the chocolate fundraiser Susan McLauchlin presented at the October booster meeting.</p> <p>The board decided to go ahead and do the fundraiser in January/February 2019.</p> <p>Jodi Trammell to let Susan know.</p>

<p>Treasurer's report Sarah Cutler Jodi Trammell</p>	<p>An old By-Laws addendum was found from April 2013 that clarified some accounting responsibilities for the treasurers. It also detailed some policies and procedures to help ensure the SSMB safeguards finances.</p> <p>Expense reports are useful and best for IRS purposes. If a director gets an invoice, best to give it to the treasurers to handle payment, so there is less reimbursements.</p> <p>Trips: It would be best to present and discuss a trip the year prior with a rough estimate of cost, noting that if a group is invited to an event in the current year, exceptions could be made. Student's Fair Share payments should be paid, as well as any balances paid before allowed to go on the trip.</p> <p>For All NW/All State fees: The directors need to provide a spreadsheet with names of students and what they will be participating in and Jodi Trammell will create the invoice.</p> <p>A separate meeting is needed to clarify what procedures are to be followed by the directors. Jodi and Sarah to coordinate.</p>
<p>Bond discussion Will McLean</p>	<p>Will McLean filled the board in on the upcoming Bond meetings and how the changes would impact the district. An email from Lara Tiffin and/or Will McLean will come out in the next week alerting families of upcoming meetings and how to get informed and how get involved to voice opinions. Next bond meeting is December 11, 2018.</p>
<p>Misc</p>	<p>Withnell fundraiser tabled for a later meeting.</p>
<p>NEXT MEETING</p>	<p>December 10, 2018 6:30 Choir Room January 14, 2019 6:30 Choir Room February 11, 2019 6:30 Choir Room</p>