

SSHS Music Boosters Meeting Minutes

DATE/TIME	April 28 th , 6:30-8:08 PM	
DATE ISSUED	May 3 rd , 2020	
RECORDED BY	Kari Clawson, Secretary	
PLACE	In our own homes, with ZOOM due to COVID Stay-at-home restrictions	
SUBJECT	Monthly board meeting	
PARTICIPANTS:		
Ann Little – President	Hilory McIntyre– Choir Representative	
Kerry Drum – Vice President	Mary Ellen Scofield – Band Representative	
Terri Crall – Treasurer	Damian Berdakin – Orchestra Director	
Lisa Udland –Treasurer	JJ Meyer—Band Director	
Kari Clawson – Secretary	Carol Stenson-Interim Choir Director	
Dana McLaughlin—Orchestra Representative	Emmanuel McGladrey -Assistant Choir Director	
ABSENT:		
Carolyn Freel--Assistant Choir Director		
MINUTES:		
Action items appear in red print.		
Consensus appears in blue print		
Handouts		
Financial Report		
Call to order/ minutes vote	Hilory motioned to Approve the minutes, Terri seconded the motion. All approved. Minutes were adopted.	

<p>Director's reports</p>	<p>ALL ENSEMBLES: The district has hired and announced the new Coordinator of Music and Drama: Steven Lytle. Damian and JJ were on panels to be involved in the selection process. Ann asked Damian to give her contact information for Mr. Lytle so that she as a representative of SSH Music Boosters can send Mr. Lytle an email to welcome him to Salem and the Salem-Keizer Schools Music Programs. Mr. Lytle is at currently at West Virginia University and has taught band and orchestra at the high school level in North Carolina.</p> <p>All Ensembles are proposing trips for next year, so band, choir and orchestra. It is unknown whether they will travel together as one large group. They will only travel if it is considered safe and approved by the District. If all ensembles travel the same year it maybe be easier on families trying to budget for a student participating in more than one ensemble.</p> <p>Band—JJ has been in contact with almost all band students, he is using smart music and google classroom. He is assigning students to ensembles for next year. And will soon have audition music sent out to 8th graders and non wind ensemble students so they can prepare for the audition process for ensemble placement for next school year. He is connecting with students interested in band leadership such as drum majors. Brian Armstrong is looking at locating a facility for Band Camp this summer if we are allowed to meet in groups. Leslie Middle School is the most likely option, but sports are displaced too and looking for facilities.</p>
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<p>Director’s Reports Continued</p>	<p>Orchestra—All orchestras except chamber were able to participate in a festival before Stay-At-Home orders and Damian was very happy those ensembles were able to do so. He is working on trying to prepare students for next year, setting up practice examples, using smart music. The orchestra students have been staying very engaged, he has at least 140 out of 155 orchestra students doing work. At this time, the district is hoping to have onsite commencement for the Class of 2020. South’s ceremony would take place on August 8th, 10 AM. And the music department is hopeful that they can participate in the ceremony, but we are still in the “wait and see” how COVID is affecting our community. Although current students are disappointed in missing out on concerts and performances they are hopeful and looking forward to the next opportunity to play together and very much would like to meet for sectionals as soon as small groups are allowed to meet.</p> <p>Choir—Carol is working on keeping everyone involved in singing and trying out again for choir next year. It is challenging and difficult to keep them involved as choir is such a social music ensemble. And many kids who love choir are finding this a difficult time because they miss singing with their peers in person. Carol is working on putting together a slide show like they would do for the final senior choir concert and has sent out a google form asking seniors to submit information on their plans for next year and who they are thankful for. The slide show will have recordings of the choir singing music from their last 4 years at South. She has ordered cords for the seniors, such as choir cords and Southernaire cords and they will be distributed when the kiddos pick up their cap and gowns. Seniors who ordered sweatshirts for the San Francisco Trip will be getting those when they pick up their cap and gown as well. The choir will soon be voting on the 2 senior awards as well as choir council for next year.</p> <p>Manny is continuing to help build a bridge for next year, helping the students gain skills to have successful auditions with the goal of being able to participate in the next level ensemble. It is hard to predict what next year will look like for choirs because of singing having a high possibility of spreading contagions in a classroom setting.</p> <p>The District Music Administrators are already working on the search for next year’s choir teacher.</p>
<p>Treasurer’s reports</p>	<p>Fair Share: Spring semester has had many cancelled events that the music departments would have paid for and for choir and band some of that comes out of the money brought in from Fair Share. We decided to refund individuals asking for a refund of their Fair Share. We will refund students ½ of the Fair Share paid for Academic Calendar year 2019-2020 if any student reaches out asking for a refund.</p> <p>Financial Statement: Terri handed out the current Financial Statement. No one had questions.</p>

<p>Treasurer's Reports Continued</p>	<p>Choir Trip: was cancelled due to COVID. Gateway—who acts as our travel agent/trip coordinators have given us 65% back from the money paid for the trip. The trip had been paid in full prior to the cancellation, Gateway was only able to get this amount back from the vendors they used. Anyone who paid directly to Gateway will receive reimbursement directly from Gateway, and that will be 65% of what they paid. Gateway will be sending the rest of the money back to SSH Music Boosters, and that will be 65% of what we had paid originally. For the families that used SSH Music Boosters in some fashion to pay for the trip: There are 8 families that paid out of pocket and did not use fundraising money, those families can have 65% reimbursed of what they gave SSH Music Boosters to pay Gateway. For the 30 families that used fundraising money to pay for the trip, we need to contact their families, either thru email or a phone call and let them know the refund went back to their CHARMS account.</p> <p>CHARMS MONEY AND SENIORS/students leaving the music program: Terri will draft a letter and have it reviewed by Mary Ellen, ccing Ann as well. The letter will include past expenses and money left in CHARMS for seniors to spend. The letter will tell seniors what options they have with CHARMS money. Seniors will have the option of asking for the money to be used for continuing on in music after high school—that could be purchase of music, strings, maintenance of instrument, private lessons, etc. Or students can ask for the money to be carried over to a younger sibling's CHARMS account. Terri has permission to decide what is appropriate and not. If Terri has any request that is questionable she will ask the student's director if the request is appropriate. Otherwise any fundraising money goes back to the SSH Music Boosters.</p>
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Fundraisers	<p>Spring/Summer 2020 Fundraisers cancelled due to COVID.</p> <p>Ann will email the board and music directors the information she has on upcoming fundraisers, which ones we are still doing and the current, potential future chairs</p> <p>MUSIC DAY: Our biggest concern is making sure we have Chairs in place for Music Day since it is the biggest fundraiser for our programs. We also need to be prepared for what Music Day may mean with social distancing. Be prepared to go virtual with the fundraiser and perhaps small ensembles playing outside with a table collecting donations and giving out envelopes for people to donate later. Our website will also help as we have a button for people to now click on to donate money. Ann will reach out to Charissa the current Music Day chair to communicate with her about staying on and being prepared for potential social distancing, during the fundraiser.</p> <p>Deposit boxes—all music classrooms were set up right before Stay-at-home orders, so there is a box in the new orchestra/choir room and a box in the band room. Terri checked all boxes and picked up moneys the last day we could be in SSHS prior to Stay-at Home.</p>
Fundraisers Continued	<p>Business Sponsorships—still a work in progress.</p> <p>Scholarship Lesson Forms: Lisa is working on a draft and will bring it to our next booster meeting.</p>

