

SSHS Music Boosters Meeting Minutes

DATE/TIME	June 8th, 2020, 6:36-7:53 PM
DATE ISSUED	June 11 th , 2020
RECORDED BY	Kari Clawson, Secretary
PLACE	In our own homes, with ZOOM
SUBJECT	Monthly board meeting
PARTICIPANTS:	
Ann Little – President Kerry Drum—Vice President Terri Crall – Treasurer Lisa Udland –Treasurer Kari Clawson – Secretary Dana McLaughlin—Orchestra Representative Hilory McIntyre– Choir Representative Mary Ellen Scofield – Band Representative	Damian Berdakin—Orchestra Director JJ Meyer—Band Director Carolyn Freel –2019-20 Assistant Choir Director Carol Stenson—2019-20 Interim Choir Director Emmanuel McGladry—2019-20 Interim Choir Director Charissa Leggit—Music Day Fundraising Chair Stacy Johnson—Incoming Band Representative
ABSENT:	
MINUTES:	
Action items appear in red print. Consensus appears in blue print	
Handouts	
Financial Report	
Call to order/ minutes vote	Ann motioned to Approve the May 19 th , 2020 minutes, Mary Ellen seconded the motion. All approved. Minutes were adopted
Director’s reports	<p>Band—Rosters are done, waiting to hear from a couple of students. Drum major auditions will be starting soon.</p> <p>Orchestra— Rosters are out—Damian is reaching out to incoming 9th graders, their numbers look great and some orchestra students have music to work on for fall. Damian emailed current orchestra students and their families and end-of-the year email and received good feedback from all.</p> <p>Choir—They announced that Carolyn Freel will be our Full Time Choir Director. Lara Tiffin and Carolyn will be sending out emails to choir students and families with this news very soon. Carol is excited to have Carolyn full time at South and knows the choir will be in great hands. Carol remarked on how great our SSHS choir kids are and it has been a joy having them back in her life. Manny also expressed gratitude to the students and the board and says the SSHS kids are remarkable young people, wanting to be good musicians and wanting to improve their musicianship. Rosters for choir will be posted in the next 48 hours, although there are some students who still need to submit their audition.</p>

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<p>Treasurer's reports</p> <p>Summer Strings</p> <p>CHARMS</p> <p>Donations for specific items not listed in our line item budget?</p>	<p>Terri emailed us a financial report that goes until the end of May, which really is pretty much what things will look like until the end of the year since there is not a lot of activity in the summer. We will have a lease payment for the printer due in the summer. Balances for the most part are higher than they were at the beginning of the school year. We have received the refund from Gateway for the canceled choir trip. The students have been credited separately, with fundraising money going into their CHARMS account and money they paid out of pocket sent directly to them.</p> <p>Terri wrote the 150 checks to the families that had paid for Summer Strings, she dropped off the checks at Howard St and Summer Strings will be in charge of addressing envelopes/ mailing checks to individual families.</p> <p>Seniors and their CHARMS accounts. We had one parent asking if they could donate the money in their senior student's CHARMS account to another music student's CHARMS account. We discussed the possibility and outcomes and voted to stick with our current system: we can only transfer funds from one music student's CHARM account to another student's CHARMS account if they are siblings. This is also consistent with our bylaws and current statement on Treasurer's Accounting and Responsibilities.</p> <p>We have decided to keep our budget the way it is, to be an all-inclusive music booster group with an Admin Budget, the Scholarship Lesson Fund, and separate accounts for Band, Choir and Orchestra. This allows flexibility in the future as well as maintain the community we want to continue with all music groups working together.</p>
<p>Calendar & Meeting Dates</p> <p>Concert Dates</p>	<p>It would be easiest to keep our meetings for the second Monday of the month, at 6:30 PM. Damian will look at the school calendar and send us an email of proposed dates for meetings. We may need to change a date if our booster meeting falls on a holiday or if there is another conflict and it is easier to plan for that now than wait until later. We will need to decide on Fundraiser Dates, although the date of Pie Pick-up has already been confirmed between Kerry Drum and Sue Lund—the Willamette Valley Pie Company Fundraising Liaison. Pie pick up day is November 18, 2020 Plan on a Music Booster meeting at 6:30 PM August 3rd, especially if we get to have an onsite graduation. We will also be meeting at 6:30 PM, August 31st.</p> <p>Since we do not have an auditorium for 2020-2021, we are still waiting to hear concert locations, dates and times. Brian Armstrong is working on that with our directors.</p>
<p>Upbeat 2020</p>	<p>A chance for 9th grade parents to meet our directors and learn more about SSHS Music Boosters. The date is September 21st, 2020, immediately after Freshman Parent Night. We will need to decide on the agenda for Upbeat. In the past we've meet in the lower commons or the choir room. We've shown parents CHARMS, talked about upcoming fundraisers, asked for help with fundraisers and Damian has also had his first parent meeting for the years his orchestra goes on a trip.</p>

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<p>Music Day Sept. 12, 2020</p>	<p>Charissa is noticing things are opening up more and is hopeful to have Music Day in some form more than just online. We need to find a co-chair for her who can learn from Charissa and someday take over. Since Music Day is district-wide we can wait and see how the District would like us to manage Music Day and any COVID restrictions. Maybe we can have a drop-off spot for money and bottle/can donations in the parking lot on Music Day? Maybe Music Day will be moved to the 1st weekend in October allowing for larger groups to meet?</p>
<p>Thank you to Ann Little!</p>	<p>THANK YOU ANN FOR YOUR SERVICE AND LEADERSHIP TO THE MUSIC BOOSTERS THE LAST 10 YEARS!!! WE WILL MISS VOLUNTEERING BESIDE YOU AND LOOK FORWARD TO SEEING YOU IN THE AUDIENCE AT OUR SSHS CONCERTS!</p>
<p>NEXT MEETING</p>	<p>August 3rd, 2020, 6:30 PM Zoom meeting August 24th, 6:30 PM TBD September 14th, 6:30 PM, TBD to prep for Upbeat Upbeat –September 21st, 7:30 PM, TBD October 5th, 6:30 PM, TBD..maybe should be moved to the 12th? The 12th is the 2nd Monday of the month and I thought that’s when we had discussed meeting due to scheduling conflicts of board members?? November 9th, 6:30 PM, TBD December 14th, 6:30 PM, TBD January 11th, 6:30 PM, TBD February 8th, 6:30 PM, TBD March 8th, 6:30 PM, TBD April 12th, 6:30 PM, TBD maybe have a conflict with a choir activity? May 10th, 6:30 PM, TBD—week of state band/orch?? Maybe difficult for our directors to meet this week?? June 14th, 6:30 PM, TBD</p>

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<p>Fundraisers and Chairs</p>	<p>Music Day—Charissa Legitt, we should try to find her a co-chair to learn from her Thanksgiving Pies—Tiffany Hamilton—we should try to find her a co-chair. Charissa said she can help with the sign up genius for pie distribution day Holiday Greenery—Lisa Holliday Hardy Plant Sales—Carolyn Davis Choir Jazz Auction---was Ann Little and Hilory McIntyre—need to find new chair(s) Choir does have the venue already reserved/paid for for 2021 Mother’s Day Flowers—Hilory McIntyre and Kari Clawson Art Fair Parking—Trina Brown and Carolyn Davis Bottle Drop—Kari Clawson Concert Tickets—Kim Hanson and Jen Hass will help.</p>
<p>SSHS Music Booster Board 2020-2021</p>	<p>President—Mary Ellen Scofield Vice President—Kerry Drum Secretary—Kari Clawson Treasurers—Terri Crall and Lisa Udland Orchestra Rep—Dana McLaughlin Choir Rep—Hilory McIntyre Band Rep—Stacy Johnson</p>
<p>CHARMS Accounts and Letter to Seniors on how to take care of their fundraising balance</p>	<p>Donate the money to a part of the music program for future students:</p> <ul style="list-style-type: none"> ○ Music Boosters general fund ○ Band, choir, or orchestra fund ○ Lesson fund (helps students in need access lessons) ● Transfer the money to a younger sibling (provide full name, student ID, and graduation class year) <ul style="list-style-type: none"> ○ Direct transfer to any sibling already in the South music program ○ Hold for a sibling who will enter the South music program at a later date ● Spend the money on personal music-related expenses (recent, current, or upcoming; you must provide invoices or proof of expenses): <ul style="list-style-type: none"> ○ Private lessons ○ Instrument purchase, maintenance, or repair ○ Sheet music purchase ○ Musical accessories (tuners, metronomes, stands, etc.) ○ Music software such as educational or composition software ○ Tuition or fees for continuing music education ○ Other music related expenses as approved by your director