

SSHS Music Booster Meeting Notes 01/10/2022

<b>DATE/TIME</b>	01/10/2022—6:32 PM-7:41 PM	
<b>DATE ISSUED</b>	02/05/2022	
<b>RECORDED BY</b>	Kari Clawson, Secretary	
<b>PLACE</b>	SSHS, Orchestra Room	
<b>SUBJECT</b>	<b>Monthly Board Meeting</b>	
<b>PARTICIPANTS:</b>		
Mary Ellen Scofield – President Kerry Drum – Vice President Kari Clawson – Secretary Terri Crall – Treasurer Lisa Udland—Treasurer and Orchestra Rep Alison Fisher – Choir Representative Damian Berdakin – Orchestra Director JJ Meyer – Band Director	Aubrey Dunham – Choir Director Tiffany Hamilton -- Pie Fundraising Chair Lisa Holliday -- Greens Fundraising Chair Lena Ferguson—Ticket Sales Chair Michele Bertholf—Music Parent Jen Ackerson—Flower Basket Fundraising Chair Denise Majeski—Music Parent	
<b>ABSENT:</b>		
Stacy Johnson—Band Representative		
<b>HANDOUTS: Financial Report, Minutes from last month</b>		
<b>Action items appear in red print. Consensus appears in blue print</b>		
<b>Minutes vote</b>	<b>Mary Ellen motioned to Approve the December 2021 minutes. Terri Crall seconded the motion. All approved. Minutes were adopted.</b>	
<b>Director Reports</b> JJ Meyer	JJ—Thanked his colleagues for all the help they provided while he was out in December. OMEA conference is this weekend, which also hosts All State for the students. Basketball band has also started. Both jazz bands will be performing at the West Salem Jazz Festival in February and wind ensemble/symphonic band will have festivals starting in March.	
Damian Berdakin	Damian— There is good energy in all the orchestra ensembles; kids are ready to work and have been working very hard. Chamber orchestra will be performing at OMEA on Friday this week. Their concert will be featuring composers from Mexico and Argentina. Chamber orchestra will be playing some pieces never performed in Oregon before, including the piece SSHS Orchestras had commissioned from an Argentinian composer. South will be hosting West Salem’s Chamber orchestra at a joint concert this week, no ticket takers needed. District COVID policy says no more than 50% capacity in auditoriums. The orchestras continue to get ready for spring festivals and concerts.	
Aubrey Dunham	Aubrey—She is excited for All State this weekend. South hosted All City auditions and she is so very grateful for Damian and the students leaders for covering while she was out sick. We have a huge representation of South students in the All City choir. And the South Area Elementary Honor Choir/Middle school Festival takes place very soon—on February 10 <sup>th</sup> , Thursday at 7 PM. South will be hosting rehearsals for the honor choir and All City as South is a bigger and better place to allow for social distancing. And then the choirs are getting ready for festivals in March. Our set-up for festival season in our district is very different from Illinois.	

<p><b>Treasurer's report</b></p> <p>Terri Crall</p> <p>Lisa Udland</p>	<p>The directors still need to discuss further thoughts on The Lesson Fund and the Scholarship Application form.</p> <p>The Financial Report was handed out via Email and on paper in person. There is a negative number under fundraisers because we moved funds from Admin to Student accounts. Bottle Drop finally sent us the check for earnings from Music Day and Terri will transfer the moneys earned into each program. There were some end of the year donations via paypal. There were some paypal concert earnings which she will split between the 3 groups. <b>She also received a \$100 check from Black Bod giving fund. She will do research on what it is for. It looks like she may have to create an account to earn the \$100 and if it is a grant she will look into the requirements on what it is to be used for.</b> She will not give out any account information for music boosters.</p> <p>Lisa added pie sales and green sales to student accounts and <b>will send out statements by the end of the month</b> so students know how much money they owe or how much money is in their accounts that they have earned.</p>
<p><b>Fundraising</b></p>	<p>Alison -The \$1700 matching grant from MCDS will be a check that will arrive in the mail as the in-person event was cancelled. This can be used towards ½ of the purchase price of iPad pro and cases. <b>We voted as a board to use \$1700 from the Green Fund to pay for the other \$1700.</b> That will leave us with \$800 in the Green Fund.</p> <p><b>Jen Ackerson is willing to chair the Hanging Flower Basket Sale and have pick up be at her house—Yay! Kari emailed Jen information from past fundraisers.</b></p> <p>Jazz Auction—<b>Alison will reach out to Willamette Heritage Center.</b> We have 05/13/22 booked but that is not a good day for Alison and Aubrey. 06/03 would be better for Aubrey and Alison will see if that will work for Willamette Heritage. Aubrey's second choice is 05/20. We have parents of the jazz choir who want to get involved. <b>Terri will need documentation for the donations so we are set up when it comes time to do taxes. Alison has a tax donation form that we could use from CET and will give that to Terri. Kari will also email Alison the tax donation form we have used in the past for the Jazz Auction.</b></p> <p><b>Tiffany and Lisa U. will run a mini-fake pie sale thru CHARMS and see how it works.</b> Tiffany has also worked with other organizations who pay for updated websites and has found that it works well and makes things easier.</p> <p>Tiffany is paying the fees to do the extra google form for our website.</p>

**Fundraising  
Continued and  
New Business**

Is there a way we can streamline payment and contact information when doing fundraisers online? Can we change/upgrade the website to make it easier to integrate this information? We would have to pay for an upgrade to continue to use paypal. CHARMS has a store that we might be able to use. We might need to change the type of website with these upgrades, which will require monthly fees.

The District is giving directors Cut-Time at no charge but we will need to keep boosters financials separate from the class information on Cut-Time. Some things in Cut-Time will be better than what we have in CHARMS. But some things in CHARMS will be better than what is available in Cut-Time. Students may need to have 2 accounts if we keep it all in Cut-Time—one for classroom use and one for fees. Can someone check on costs/systems available? The CHARMS storefront might be more accessible to buyers, parents, students. Sprague's band has used CHARMS before. West Salem's music programs have used Cut-Time before. Damian will reach out to West's orchestra director to hear his thoughts on Cut-Time.

Fair Share—we will wait until next meeting to discuss.

Lena—concerts and tickets—Having student volunteers has been a win, win. The students are amazing and great. There were issues at the first concert that made Lena uncomfortable. She reached out to the directors and they made sure one of them or a school administrator was present in the foyer before the next concerts and it has been less scary. PayPal doesn't work well inside the building because the internet doesn't work well for most people inside the building trying to do it from their phones. She is interested in Square. It'd be nice to have a Cash Line and a Square Line at future concerts. Can she have dates for future concerts? What about a season pass next school year? Maybe we give out the season pass for free to Music Booster members? We have a square account we just don't have the hardware. We can get 1 piece for free we just have to choose if we want the Android or iPhone option. Tiffany and Lisa U will check out square and see if it will work for future fundraisers.

Can we share calendars so that parents know about upcoming events? The school website has a fine arts calendar and Aubrey is in charge of the Rose's google calendar.

We got an email from a music parent—Celinda-- who is interested in helping the boosters and would be interested in helping with the website. Lisa U will reach out to her regarding details.

What do we want in the next school newsletter? South Area choir festival and All City Concert.

Can we reach out to alumni to notify them about fundraisers? Maybe we can put information on a google drive to know what alumni to contact? Lisa U is starting that. And then we could mail that information to the fundraiser chair.

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<p><b>New Business</b></p>	<p>Lisa H and Lena were discussing how to build membership with SSHS Music Boosters. Can we use our current networks? Social media? Email? Concerts? <b>Maybe have a table set up in the foyer before concerts with a booster member there to answer questions?</b> We've done an ice cream social before at Upbeat—hard to do now with COVID rules. Include a link in future emails to our volunteer form? <b>Have Boosters wear a brightly colored T-shirt so people can find them after a concert and ask them questions?</b> <b>Aubrey will see if someone at SSHS can make us T-shirts.</b> What about having a booster parent visit in the classroom asking students to invite their parents/guardians to our meetings? What about another video posted on social media? The one at pie sale time was great! What about an email from directors? Kari's seen the most recruits when parents are able to volunteer side-by-side whether its serving dinner to the marching band or when the choir went to San Francisco—all the parents that chaperoned the San Francisco trip decided to serve on the booster board the following year.</p>
<p><b>NEXT MEETING</b> Orchestra Room 6:30 PM</p>	<p><b>February 7<sup>th</sup>, 2022</b> March 14<sup>th</sup>, 2022 April 11<sup>th</sup>, 2022 May 9<sup>th</sup>, 2022 June 13<sup>th</sup>, 2022</p>