

SSHS Music Booster Meeting Notes 08/03/2020

DATE/TIME	August 3 rd , 2020 6:32-8:09 PM	
DATE ISSUED	August 14th	
RECORDED BY	Kari Clawson, Secretary	
PLACE	ZOOM, in our own homes	
SUBJECT	Monthly Board Meeting	
PARTICIPANTS:		
Mary Ellen Scofield – President Kerry Drum – Vice President Kari Clawson – Secretary Lisa Udland – Treasurer Terri Crall – Treasurer	Stacy Johnson—Band Representative Dana McLaughlin – Orchestra Representative JJ Meyer – Band Director Dam Berdakin – Orchestra Director	
ABSENT:		
Carolyn Freel – Choir Director	Hilory McIntyre – Choir Representative	
MINUTES:		
HANDOUTS: Financial Report		
Action items appear in red print. Consensus appears in blue print		
Minutes vote	Terri motioned to approve minutes, Kerry seconded the motion. All approved. Minutes were adopted.	
Director Reports Damian Berdakin JJ Meyer	<p>Damian--there is a meeting tomorrow with the principal and assistant principal working on the schedule, dividing classes up so that cohorts will eventually be able to meet together and most likely the cohorts will be split up by grade level, depending on what the students need. His hope is that eventually students will be able to meet after school for ensemble work. At this point there are no summer music camps and S-K District Music Day has been postponed.</p> <p>JJ is also hopeful that students will be able to meet in some fashion after school, in cohorts like the sports teams are doing. It may involve some adult volunteers.</p>	
Treasurer's report Lisa Udland Terri Crall	<p>Terri went over the financial report; income to the Admin Budget from Bottle Drop fundraiser and income to band from 1 fair share collected. Money going out is Admin paying for copy machine lease and returning student refunds from choir trip. Checks were written to reimburse families paid for summer strings. This time last year our accounts totaled roughly \$130,000; now we are roughly \$105,000 which seems reasonable looking at the intake and outgoing of money.</p> <p>Lisa is working on the rollover for CHARMS. The way CHARMS is set up, it is easier to leave the money students owe on their accounts during the rollover rather than forgiving the money owed, that way we can see who owes what before students graduate. Lisa will apply \$ from student's accounts to Fair Shared owed. She asks that directors wait until the rollover is complete to add students so that CHARMS does not charge students last year's Fair Share and does not advance them a grade. Many seniors have contacted treasurers if they wanted the money from their CHARMS account for further musical studies. Any left-over senior balances can rollover to the Admin fund.</p>	

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<p>Treasurer's Report Continued</p>	<p>Terri and Lisa are still working on updating the SSH Music Boosters Treasurer's Accounting Responsibility and showed us their latest draft which is looking great and covers a large amount of information.</p>
<p>Updating Check Signers</p>	<p>With new board members, we will need to remove Ann Little from the ability to sign checks with the SSH MB bank and will add Mary Ellen. Kari will put together a formal letter and send to Terri so that Terri can take it to the bank. We will keep Terri, Lisa and Kari on as signers as well. All signers have access to view the bank accounts online as well as can have access to Quick Books. Names of current board members are in our June 8th, 2020 board minutes, Page 4.</p>
<p>Reimburse Will McLean for Choir Website fee for 2020-2021?</p>	<p>Kari emailed board members asking if we could reimburse \$99 to Will McLean for the choir website fee for 2020-2021. The \$99 would need to come out of choir accounts. 4 other board members agreed online and it was again agreed upon during the August 3rd Zoom Meeting. Kari will email Terri, Will and Carolyn to connect them so that Terri can obtain a receipt for the charge and then Terri can mail a check to Will.</p>
<p>Band Fair Share?</p>	<p>Consider charging less in the fall since there is not the all-day week-long band camp in August and band camp is a large expense for the band budget...Perhaps write a letter to the parents in the fall explaining Fair Share and that there will be an ask for Fair Share once the district has a better idea of what activities band can participate in.</p>
<p>Fundraisers</p>	<p>PIES—Kerry spoke with Sue at Willamette Valley Pie Company back in June and we have the dates secured. Kerry will meet up with Sue and Tiffany Hamilton—the new pie fundraising chair. To continue the pie fundraiser and operate under district guidelines it seems that it will be best to have the pie pick-up not on school property or to only sell gift cards. As far as students collecting and turning in moneys—cash does not make sense, so instead set it up for mailing in checks and an online payment button on our website.</p> <p>HOLIDAY GREENS—since the earliest 9th/10th graders can be on campus is in November and 11th/12th graders will be in 2021, it may also make sense to only sell gift cards for this fundraiser and let the purchaser than go to the local businesses we use to pick up their items. Mary Ellen will contact Lisa Holliday to get her opinion and see if Lisa can reach out to the vendors we've used.</p> <p>Music Day Postponed—perhaps we can use the same day—September 12th—as different SSHMB Fundraiser. JJ suggested we have an online fundraiser that day for the Lesson Fund. JJ will create a Facebook event and has asked us to promote it thru social media. Mary Ellen will email Charissa Leggert to see if she would like to help with this additional fundraiser and also to let Charissa know Music Day has been postponed—hopefully until a later date for the school year 2020-2021.</p>

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<p>Future Fundraisers/ supporting the younger students who should be starting out on strings/band this year as 4th and 5th graders.</p> <p>To cover at our next meeting</p>	<p>Music at SSHS will look very different at the start of the school year. Damian sees a need to support the future Saxons, with the 4-6th grade beginning instrumental musicians not getting the in-classroom support they would normally get because school will be At Home for at least the first 9 weeks of the school year. He is suggesting we start an elementary/middle school festival next summer at a different time than Summer Strings and the South Area Middle School Band camp. Perhaps we have a session early summer and another session late summer?? This would also allow us to connect with parents of elementary students and middle school students and hopefully build more support for the future of our music booster program. In order to have such a festival we will need money and most likely would need fundraisers to pay for the festival. Are there any grants that would provide such support? Lisa has looked into grants for music programs last fall and will look again to see what is available. Perhaps Lisa, Mary Ellen and Damian can meet at a separate time and see what grants may fit our needs. Lisa and Mary Ellen seem interested in working on the grant requests. Most grants require concrete information such as the need for the money a budget and a schedule.</p> <p>Stacy also suggested we consider a Day of ***Snapraise** such as softball, football and basketball have done in the past. All students make a list of friends and family that might be able to donate money to the program, then the friends are emailed/called or texted asking for money to support the program. This form of fundraising has been successful to many programs in the past.</p> <p>We think the school district requires that any fundraiser set up to go to individual student's accounts is required to earn 40% for the students. Mary Ellen will check and see if that is still a requirement.</p> <p>Lesson Fund Fundraiser on September 12th. How to approach Upbeat on September 14th.</p>
<p>NEXT MEETING</p>	<ul style="list-style-type: none"> • August 24th, 2020, ZOOM • September 14, 2020 Upbeat TBD • October 12, 2020 6:30 • November 9th, 2020 6:30 • December 14th, 2020 6:30 • January 11th, 2021 6:30 • February 8th, 2021 6:30 • March 8th, 2021 6:30 • April 12th, 2021 (may have choir conflict) 6:30 • May 10th, 2021 (may have band/orch conflict) 6:30 • June 14th, 2021 6:30