

SSHS Music Booster Meeting Notes 09/14/2020

<b>DATE/TIME</b>	September 14 <sup>th</sup> , 2020/ 6:31PM-7:54 PM	
<b>DATE ISSUED</b>	October 4 <sup>th</sup> , 2020	
<b>RECORDED BY</b>	Kari Clawson, Secretary	
<b>PLACE</b>	ZOOM, in our own homes	
<b>SUBJECT</b>	<b>Monthly Board Meeting</b>	
<b>PARTICIPANTS:</b>		
Mary Ellen Scofield – President Kerry Drum – Vice President Kari Clawson – Secretary Lisa Udland – Treasurer Terri Crall – Treasurer Stacy Johnson—Band Representative Hilory McIntyre – Choir Representative	Dana McLaughlin – Orchestra Representative JJ Meyer – Band Director Arielle Sazima – Choir Director Dam Berdakin – Orchestra Director Lisa Holliday—Holiday Greens Fundraising Chair Tiffany Hamilton—Pie Fundraising Chair	
<b>ABSENT:</b>		
<b>HANDOUTS: Financial Report, Minutes from last month, SSH Music Boosters Financial Policies and Procedures, Google Form for Fundraising Chairs/Treasurers</b>		
<b>Action items appear in red print. Consensus appears in blue print</b>		
<b>Minutes vote</b>	<b>Terri motioned to Approve the 2020 minutes. Mary Ellen seconded the motion. All approved. Minutes were adopted.</b>	
<b>Director Reports</b> Damian Berdakin Arielle Sazima JJ Meyer	<p>JJ—receiving really good feedback. Will start after school rehearsals when it is safe, perhaps in October. Will follow rules of social distancing, maybe meeting outside. After-school rehearsals will meet by ensemble, not grade level. Rehearsals not required, so if someone is uncomfortable with in-person rehearsal the student does not need to come. Canvas is the new platform instead of google classroom, lots of prepwork and learning to prepare for the start of school with students. JJ will see ½ of his students this semester and ½ in the spring. He will have a 9<sup>th</sup> grade class, a 10<sup>th</sup> grade class and an 11<sup>th</sup>/12<sup>th</sup> grade class each semester. Determined by cohort, not ensemble level.</p> <p>Damian—Also hopeful to meet with after-school rehearsals when it is safe, but will need to find a good location as meeting outdoors is more difficult for orchestra. Chamber had a summer camp, online and very short but was a great opportunity to reconnect. Learned how some things will work online and how other things may not. He will see ½ of his 9<sup>th</sup> graders this fall, ½ of his 10<sup>th</sup> graders this fall and teach IB Music this fall. In the spring he will see the other ½ of the 9<sup>th</sup> graders, the other ½ of the 10<sup>th</sup> graders and have 2 sections of 11<sup>th</sup>/12<sup>th</sup> graders.</p> <p>Arielle—Very excited to talk with students and hear back from them. It is still unknown when it will be safe to sing in large ensembles so she is unsure when full rehearsals will take place even outside due to the nature of singing and the spreading of aerosols. She will see ½ her students in the fall and ½ her students in the spring, with a 9<sup>th</sup> grade class, a 10<sup>th</sup> grade class and an 11<sup>th</sup>/12<sup>th</sup> grade class each semester. Also determined by cohort, not ensemble level.</p>	

<p><b>Treasurers' Reports</b> Terri Crall Lisa Udland</p>	<p>We received the final financial report for the 2019-2020 school year. The final balance is what we have going into next school year. There is some income noted; this is what was transferred from 2020 graduates. Some graduates did not ask for their fundraising money to be used for further music education. That money was put into Admin. Should we keep it in Admin or divide it amongst the 3 music groups or transfer it into the Lesson Fund? <b>Mary Ellen made a motion to transfer the money to the Lesson Fund, Hilory seconded the motion and the board voted with all in favor. We can only use fundraising moneys to further students' music education because that is how our fundraisers are set up and that is the intention by the donors.</b></p> <p><b>It was suggested that when creating paperwork for students regarding fundraisers that we write down what students are fundraising for.</b> This may help motivate students for fundraising as well as let 12<sup>th</sup> graders know how they may use the money after high school graduation. Fair Share for choir will most likely be a spring request as more will be known about live performances. Fair Share for band at this point may be \$75 for all students so that band can hire sectional coaches for each band class. There may also be a spring Band Fair Share. <b>Kari will email JJ what Fair Share covered when Ben Stokes was here.</b></p> <p>No news for CHARMS.</p> <p>We have Paypal on the website, Venmo looks like we cannot set up an account for a non-profit without going through a service. Paypal is working well for us so having one option online is fine.</p> <p>We received an email with the draft for the South Salem High Music Boosters Financial Policies and Procedures. <b>Terri and Lisa have asked that we review it and email them any suggestions/edits prior to the October meeting. And then we can discuss it during the October meeting.</b></p> <p>Terri showed us a fundraiser summary document she has started which will include a way of reporting expense, income, profit, chair and date with the document to be filled out by the chair for each fundraising event.</p> <p>Lesson Fundraiser—Project Saxon Music. We collected \$455 for the event but there was not a real big push due to the stress from the forest fires in our communities. <b>Let's try another push for Project Saxon Music after students are back in the classroom...or at least after some time has passed since the fires.</b></p> <p>Lisa has done some research on grants. It seems like grants are most successful when asking for funding for a Pilot Project or a One time event.</p>
---	---

SSHS Music Booster Meeting Notes 09/14/2020

	<p>We can contribute to the Saxon newsletter...Contributions for the October newsletter are due Friday, 09/18/2020. <b>Mary Ellen and Hilory will work on putting together important information for music parents regarding music boosters and our fundraisers.</b></p> <p>Our booster email that is listed on our website is <a href="mailto:info@southmusicboosters.org">info@southmusicboosters.org</a> which gets forwarded to <a href="mailto:sshmb@gmail.com">sshmb@gmail.com</a>. Lisa and Terri check <a href="mailto:sshmb@gmail.com">sshmb@gmail.com</a> frequently and respond accordingly or forward the emails if needed.</p>
	<p><b>When should we do Upbeat?</b> Perhaps after we know a little more how the semester is going to work and how the fundraisers are going to work. In the past Upbeat has been immediately after Freshman Parent night and parents would come to meet the music teachers and hear about music boosters and our fundraisers. <b>Should we have upbeat on October 5<sup>th</sup>?</b> Mrs. Tiffin will have already let freshman parents know about music boosters and our contact information at the online new student night that is happening 09/17/2020 or 09/18/2020. <b>If we do host an online Upbeat should we have it be directors only or introduce the booster board and our fundraisers?</b></p>
<p><b>NEXT MEETING</b> Via Zoom until further notice</p>	<ul style="list-style-type: none"> <li>• <b>Upbeat ***TBD***</b></li> <li>• <b>October 12th, 2020 6:30</b></li> <li>• November 9<sup>th</sup>, 2020 6:30</li> <li>• December 14<sup>th</sup>, 2020 6:30</li> <li>• January 11<sup>th</sup>, 2021 6:30</li> <li>• February 8<sup>th</sup>, 2021 6:30</li> <li>• March 8<sup>th</sup>, 2021 6:30</li> <li>• April 12<sup>th</sup>, 2021 (may have choir conflict) 6:30</li> <li>• May 10<sup>th</sup>, 2021 (may have band/orch conflict) 6:30</li> <li>• June 14<sup>th</sup>, 2021 6:30</li> </ul>